

**FINAL SUMMARY MINUTES – SPECIAL MEETING – NOVEMBER 7, 2011
ELMWOOD PARK BOARD OF EDUCATION**

Following are Final Summary Minutes of the Special Meeting held by the Elmwood Park Board of Education on Monday, November 7, 2011. Official more detailed minutes are maintained in the Office of the Board Secretary.

The Special Meeting of the Elmwood Park Board of Education was opened at 7:02 p.m. in the Memorial High School Media Center. Present were: Kathleen Policano, Arlene Perna-Rudmann, Keith Cannizzo, Douglas DeMatteo, Louise Gerardi, Lori Sproviero, and Claire Kalinowski. Sandra Balistrieri arrived and was seated at 7:28 p.m. Jennifer Pellegrine was absent from the meeting. Also present were Richard D. Tomko, Ph.D., Superintendent of Schools, Andrea Selvaggi, District Anti Bullying Coordinator, Dominic Silla, Principal, Sixteenth Avenue School.

There was the flag salute, the reading of the Statement of Compliance, which is hereby incorporated. “There will be a Special Meeting of the Elmwood Park Board of Education on Monday, November 7, 2011, at 7 p.m. in the Memorial High School Media Center. Agenda: 1) Harassment, Intimidation and Bullying Hearing; and 2) Any and all other matters pertaining to the board. Action may be taken.”

By motion of Mr. Cannizzo, which was seconded by Mrs. Gerardi, and unanimously approved by those present, the board entered into closed executive session at 7:04 p.m. Mr. Moffitt, Board Secretary/Business Administrator, advised the public that they board would enter into closed session for a Harassment, Intimidation and Bullying Hearing for approximately 45 minutes and would return and probably take action. Ms. Balistrieri was not present for the vote. Ms. Pellegrine was absent from the meeting. There was discussion on Case Nos. 060-8, 060-09, and 090-02.

By motion of Mr. Cannizzo, which was seconded by Mrs. Policano, and unanimously approved by those present, the hearing was adjourned at 7:52 p.m. and the board returned to the Media Center and the meeting’s agenda. Mrs. Pellegrine was absent from the meeting.

The meeting was opened to the public at 8:15 p.m. and closed to the public at 8:17 p.m.; reopened to the public at 8:19 p.m. and closed to the public at 8:19 p.m. The following individuals addressed the board during the first public portion of the meeting

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Jeffrey Freitag	35 Hillman Drive	Inquired as to whether appointments on evenings agenda were budgeted.

No one addressed the board during the second public portion of the meeting.

Upon returning from closed sessions, the following resolutions were introduced as a result of the HIB hearing:

L. Legal

L1. Action on Harassment, Intimidation and Bullying Cases

Motion of Mr. Cannizzo, Seconded by Mrs. Gerardi, approving legal action resolution L1, L2, and L3 relative to HIB Hearing Cases

Vote: Approved unanimously by roll call vote of the members present with the exception that Mrs. Balistriero abstained from the votes on L1 and L3 since she was not present for the discussion. Ms. Pellegrine was absent from the meeting.

1. PERSONNEL

A. EMPLOYMENT

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, approving personnel action resolution A1 through PA4.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Ms. Daniela Buscio, 220 Orchard Street, Elmwood Park, NJ 07407, as the Basic Skills Teacher at the Middle School at a salary of \$55,944, pro-rated, on Step 5 of the MA teacher salary guide for 2011/2012 school year, effective November 8, 2011, through June 30, 2012, pending results of fingerprint check.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Ms. Stephanie Rossi, 66 Park Avenue, Hillsdale, NJ 07642 as the Guidance Counselor at the Middle School at a salary of \$53,944, pro-rated, on Step 4 of the MA teacher salary guide and a stipend of \$2,536.00 for the 2011/2012 school year, effective November 8, 2011, through June 30, 2012, pending results of fingerprint check.
- 3) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Mr. Adam Micek, 6-07 Burke Place, Fairlawn, NJ 07410 to Supervisor of Maintenance/Custodians salary of \$56,000, pro-rated, effective November 9, 2011.

- 4) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of Mr. Giovanni Penna as 2nd Shift Custodian at a salary of \$36,455, pro-rated, plus a six (6)% increase due to night differential, Step 1 effective November 9, 2011.

G. TRANSFERS

Motion of Mr. Cannizzo, Seconded by Mrs. Balistreri, approving action resolution PG1.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm the transfer of Ms. Carol Wicks, Transportation Coordinator to Accounts Payable/Bookkeeper with no change in step or salary, effective November 8, 2011.

O. JOB DESCRIPTION

Motion of Mr. Cannizzo, Seconded by Mrs. Balistreri, approving action resolution PO1.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- 1) Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the proposed job description for Business Analyst, effective November 8, 2011 for the 2011/2012 school year.

Before the following resolution was moved or seconded, it was withdrawn by the Board Secretary. The withdrawn resolution read as follows:

- 2) Dr. Richard D. Tomko Superintendent of Schools recommends that the board of education confirm/approve the proposed job description for Coordinator of Human Resources, effective November 8, 2011 for the 2011/2012 school year.

By motion of Mr. Cannizzo, which was seconded by Mr. DeMatteo, the meeting was adjourned at 8:22 p.m.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Monday, November 7, 2011, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt,
Board Secretary